

Board Meeting 1.13.2020

Members Present:

Chief Roger Bissen	3 rd Lieutenant Russ Lacy
1 st Assistant Tom Butler	President Tim Pederson
2 nd Assistant Bruce Blum	Secretary Connie Miller
1 st Captain Chad Butler	Treasurer Kristi Pederson
2 nd Captain Chad Kroger	Board Member Mike Kienast
2 nd Lieutenant Ryne Nelson	Board Member Justin Schechinger

Board Meeting was called to order by President Tim Pederson. Minutes were read from the Board Meeting from December (12.09.2019). No corrections were made – Motion to approve the minutes was given by 1st Assistant Tom Butler and 2nd by 3rd Lieutenant Russ Lacy.

Chief Roger Bissen:

The board discuss the city bond and the replacement of unit 32 and other items; such as, our SCBA's. City Council member Jane Smith needs a written policy to outline our Recognition awards that are given to our firefighter as events; such as, our winter party. Chief Roger Bissen drafted a written policy for Recognition awards. 1st Assistant Chief Tom Butler made a motion to approve the written policy and 2nd by 2nd Lieutenant Ryne Nelson.

Chief Roger Bissen brought up the Facebook page and about switching the name from Harlan Fire Department to Harlan Fire Fighter Association.

Code of Ordinances for the Fire Department – Chapter 35 – Section 35.03. The new members of the fire department will now go on a consent agenda for city council approval. This is part of the code of ordinances.

Chief Roger Bissen brought up about the membership renewal for IFA – in the past we have paid for active members as well as honorary members. The board discuss about only paying for the active members for their IFA membership and the honorary members (if they would like) pay for their own membership – the board decided that the department would only pay for active members.

1st Assistant Tom Butler:

Nothing to Report

2nd Assistant Bruce Blum:

Had an idea about putting a refrigerator next to the ice machine – for water, that way we don't have people going through the meeting room after a fire call. We can use the refrigerator that is downstairs. 2nd Assistant Chief Bruce Blum wanted to discuss training and ways to focus everyone's attention and train on the basics.

If we are called to help Medivac wear mask and gloves, be careful.

1st Captain Chad Butler:

When it comes to the Firefighter 1 class – make sure you are not training them on something that they don't know yet.

We need to have a Tac-Med refresher, for objectives and training.

The boat that was brought by the EMA, Sheriff, and Fire Department – Chad will talk to Jerry from PRI about doing swift water rescue training with this boat.

The 10-50 that happened on the bridge needs to have an AAR done for all that is involved.

2nd Captain Chad Kroger:

Are we still planning to do the “Every 15 minutes”? Chief Roger Bissen, President Tim Pederson, and 2nd Captain Chad Kroger will go and talk to the members that are in charge of this event.

1st Lieutenant Jordon Sanders:

Absence - did pass on two items to mention to 2nd Lieutenant Ryne Nelson.

Remember to wash trucks after calls

Also remember to drain the tanks for the winter time

2nd Lieutenant Ryne Nelson:

Fire School is last weekend on February.

Midwest wants to do a landing test/training.

Wants to do a physical training night – not sure when but ideally not in summer.

3rd Lieutenant Russ Lacy:

EMS conference was good – had a good turnout from Harlan Fire

Board Member Mike Kienast:

Nothing to report

Board Member Justin Schechinger:

Where we at for HazMat training – Chief Roger Bissen will start working on it.

Remember to drive carefully calls

If you have been drinking don't show up to calls.

Attendance was reviewed for the 4th Quarter

Meeting was motion to adjourn by President Tim Pederson – all were in favor.

Submitted by,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to approval at the next regular meeting.

Meeting Minutes 2.17.2020

Meeting was called to order by President Tim Pederson. 28 members were present with 2 being excused by Chief Roger Bissen. Minutes were read by Secretary Connie Miller from the 1.20.20 meeting. Motion to approve the minutes was given by Kyle Miller and 2nd by Patrick Gaul.

Applications and Resignations:

No new applications

There were three applications that needed to be voted on.

Hudson Mass, Doug Chapman, and Jackson Parkhurst – there was a secret ballot and the department voted yes.

No resignations at this time.

Chief Roger Bissen:

Fire Fighter 1 class is going good.

Reminder on March 20th the city is having their Recognition party.

Ames Fire School is at the end of February, the people that are going are Kyle Miller, Connie Miller, and Madi Doonan.

Mid-year is coming up Chief Roger wanted to know who is interested in going to that.

Update on the racetrack – this year is on standby until further notice; there are some issues with bills being outstanding and being sent to collections.

Chief Roger received some information about a 44 year old Fire Fighter that has passed away from Quimby. Not sure what is needed- equipment or personal. Chief Roger will let us know when he receives more information.

There is a MDA luncheon on March 13th at the MidAmerican Center, If you are interested in going let Chief Roger know.

1st Assistant Chief Tom Butler:

Nothing to Report

2nd Assistant Chief Bruce Blum:

We need to make sure we are checking air packs, whether it is after a call, training, or Fire Fighter 1 class, make that they are full and put back together properly. This is very important. Officer of the trucks keep an eye on it.

1st Captain Chad Butler:

Nothing to Report

2nd Captain Chad Kroger:

Nothing to Report

1st Lieutenant Jordon Sanders:

Nothing to report - absence

2nd Lieutenant Ryne Nelsen:

Nothing to Report – Absence

3rd Lieutenant Russ Lacy:

CPR cards should be in your emails – reminder to look in your junk mail.

Once you get it you can forward it to Chief Roger Bissen and he can put it in your file.

Fire Calls were read from 1.21.20 through 2.17.20

Good for the Department:

Nothing to Report

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 3.16.2020

Meeting was called to order by President Tim Pederson. 19 members were present with 5 being excused by Chief Roger Bissen. Minutes were read by Secretary Connie Miller from the 2.17.20 meeting. Motion to approve the minutes was given by Allison Taylor and 2nd by Nate Jacobsen. All were in favor of motion, motion was carried.

Applications and Resignations:

No new applications at this time

No resignations at this time

Chief Roger Bissen:

Fire Fighter One class has been suspended for four weeks.

The Fire Service Training Bureau has cancelled all classes, training, and props until further notice – this includes our training for the trailer burn on April 6th and 7th.

The city Recognition party on the March 20th has been cancelled.

Iowa Fire Fighter Association Mid-year has been cancelled.

When responding to calls in the current situation – think about what you might be bringing home. Use common sense; think about the patients' health, your health, and your family.

EMS Calls:

Stay Outside until instructed by Medivac

Only EMT's as needed (unless there are not enough EMT's on scene)

Fire Calls:

Respond as normal

Keep staff at a minimum on the actual scene

The Center for Disease Control (CDC) has rules and guidelines for isolation – reframe from large groups (no more than 10 people)

The control barn burn on Saturday (March 21st) has been proposed until further notice.

1st Assistant Chief Tom Butler:

When coming back from a call, you need to decontaminate your gear/equipment; whether that's wiping your mask, or washing your gear. Remember think about the health of yourself and your family.

2nd Assistant Chief Bruce Blum:

After calls make sure you are plugging in the trucks.

Watch your driving to a call –there was a citizen complaint regarding this.

1st Captain Chad Butler:

Nothing to report

2nd Captain Chad Kroger:

Can we get another plug-in for 33? There is no more plug-ins available – Chief Roger Bissen will work on it.

1st Lieutenant Jordon Sanders:

Nothing to Report

2nd Lieutenant Ryne Nelsen:

Nothing to Report

3rd Lieutenant Russ Lacy:

Who still doesn't have their CPR Cards? Please double check your emails and junk mail, if you still don't have anything please 3rd Lieutenant Russ know.

Again on EMS calls stage outside until instructed otherwise.

If you are on a call where you have to hold C-Spine; both you and the patient need to be wearing a mask.

Again us common sense: wash your hands for at least 20 seconds and use hand sanitizer if washing is not available.

Fire Calls were read from 2.22.20 to 3.16.20

City Liaison:

Was not able to attend meeting – nothing to report

Good for the Department:

Nothing to report

Submitted By,
Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Board Meeting 4.13.2020

Members Present:

Chief Roger Bissen	2 nd Lieutenant Ryne Nelsen
1 st Assistant Chief Tom Butler	3 rd Lieutenant Russ Lacy
2 nd Assistant Chief Bruce Blum	President Tim Pederson
1 st Captain Chad Butler	Secretary Connie Miller
2 nd Captain Chad Kroger	Treasurer Kristi Pederson
1 st Lieutenant Jordon Sanders	Board Member Mike Kienast

Board Meeting was called to order by Tim Pederson. Minutes were read from the Board Meeting in January (1.13.2020). No corrections were made – Motion to approve the minutes was given by 3rd Lieutenant Russ Lacy and 2nd by 1st Assistant Tom Butler.

Chief Roger Bissen:

Refrigerator in truck Bay:

- At the board meeting in January someone mention about moving the basement refrigerator into the truck bay next to the ice machine, so we can have cool water available without going into the meeting room. Chief Roger attended a Cancer Awareness meeting and one of the things they mention was about removing the ice machine from the truck bay due to the fact that soot, dirt, and other toxins can get into the ice machine – nothing has been decided, it is still up in the air and working out what we should do.

COVID - 19

- Responding to calls; we are doing as well as we can. Reminder to try and stay with your Battalion, but understand that sometimes that isn't possible.
- Monthly meeting will be done through zoom to keep with the social distancing and restrictions. When it comes to training we will keep doing the training videos until the restrictions are lifted.

I.D. Cards

- Chief Roger is working on getting I.D. for everyone on the department – with that he will either need a “selfie” or he will try and get in contact with Mike Kolbe about using our pictures that the newspaper took.

Engine 32

- The replacement of engine 32 has been approved in the budget and everything is still a go, but that could change due to COVID-19 – nothing has changed, just giving you a heads up.

Capital Improvement Funds

- Jane Smith brought to Chief Roger's attention about some funds that are for the fire department
- Hansen Trust for 270.00 and Allen Trust for \$2,082.00
- The board agree to use the funds to purchase a new flag for the ladder truck, and flags for cemetery markers

Fire Fighter One Class

- All training and testing has been cancelled until further notice. Chief Roger is working on rescheduling for September, but nothing is decided yet.

Race Track

- We were in line to sue Doug for money that is still owed to the fire department from last year's race season, but due to COVID – 19 everything has been put on hold.

- We will not work the races until we get paid.
- 2nd Lieutenant Ryne still wants to do training for the races, but is still up in the air for now.

1st Assistant Tom Butler:

Nothing to report

2nd Assistant Bruce Blum:

There will be a proposal for the new engine 32 at the station – please don't take, just review.

1st Captain Chad Butler:

Nothing to report

2nd Captain Chad Kroger:

Since we are not getting together for meeting nights should the officers go through their trucks or can we get the truck committee together?

Chief Roger said that the truck committee can get together since it will be less than 10 people. So the officers need to contact their truck committee and go through their trucks.

1st Lieutenant Jordon Sanders:

COVID – 19 is real, keep washing your hands and isolate if you can – the peak for Shelby County should be in 7 days

2nd Lieutenant Ryne Nelsen:

Talking with PRI about scheduling some training, but they cannot schedule anything until May 31st.

Wanted to know how Essential 7 training videos worked out? They were good and a good solution for training.

3rd Lieutenant Russ Lacy:

Would like to be more involved with future EMT's classes and practicals - it will make it easier to keep up with what they have done and help out during their testing process.

Wanted to know about Tac Med training - Chief Roger hasn't talked to anyone due to COVID – 19

When responding to Medivac Assist – we are going to keep it to three people going in.

Board Member Mike Kienast:

Nothing to report

Board Member Justin Schechinger:

Nothing to report – Absent

Attendance was reviewed for the 1st Quarter. Chief Roger will make contact with the members that were discussed.

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 4.20.20 (Zoom Meeting)

Meeting was called to order by President Tim Pederson. 28 members were present. Minutes were read by Secretary Connie Miller from the 3.16.20 meeting. Motion to approve the minutes was given by 1st Assistant Chief Tom Butler and 2nd by 2nd Captain Chad Kroger. All were in favor of motion, motion was carried.

Applications and Resignations:

No new applications or resignations at this time

Chief Roger Bissen:

Fire Fighter 1 has been suspended to at least April 30th.

The IFA memorial that is held in June has been cancelled.

During the COVID-19 pandemic – reminder to use common sense, careful on what you might bring home, “try” to stick to your Battalions when responding to calls, keep your distance (6 feet), and if you’re not feeling well, stay home.

Responding to calls:

EMS – stage outside until instructed by Medivac

Fire Calls – Battalions

10-50’s – take extra precautions

The I.D. cards that 1st Lieutenant Jordon Sanders is working on are done, but still waiting on some members photos.

Conservation Day and Farm Safety Days have been cancelled this year.

1st Assistant Chief Tom Butler:

Wanted to thank everyone for showing up for the parade for Charley.

Reminder to wash your gear, mask, and yourself – think about what you might be bringing home.

2nd Assistant Chief Bruce Blum:

Has questions about Mid-year; we received an email from Lindsey Brabec about rescheduling the mid-year - it was just for the meeting.

Grinnell is talking about getting campsite, so we need to get on that for Convention.

1st Captain Chad Butler:

Brought up Tac-Med training – had been talking with 1st Lieutenant Jordon Sander; they both have laid out some objectives for training. Jake Hoss who is a deputy on the Sheriff’s department is training to be an instructor for Tac-Med. Once he has is instructor license we can have him be the trainer.

Wanted to thank everyone for the parade that was for Charley; she really appreciated it.

Donavon’s funeral is still in the early stages. They are thinking about doing a Celebration of Life Parade, will let you know when more details come out.

Brought up to the department about making Charley a Junior Firefighter – all members were on board with it. 2nd Assistant Chief Bruce Blum made the motion to make Charley a Junior Firefighter. 3rd Lieutenant Russ Lacy 2nd the motion. All were in favor, motion was carried.

2nd Captain Chad Kroger:

Wanted to see if there has been any development in regards to the race track – Chief Roger Bissen said that there has been no contact with Doug, still waiting.

Due to it being a possibility that we might work the races Chief Roger Bissen wanted to know who is all interested in working the races. The same people from last year said that they are interested in working again; as well as, Zach Jensen, Jacob Hazen, Logan Butler, and Hudson Mass.

1st Lieutenant Jordon Sanders:

The I.D. cards are done and have been dropped off to Roger at the Fire Hall.

2nd Lieutenant Ryne Nelsen:

Wanted to make sure that everyone got the updated schedule for training – let me know if you did not received it.

June 1st we are planning on race car training – need cars to do the training (Russ and JR knew some places where they might be available)

All the other training is TBD

3rd Lieutenant Russ Lacy:

Face mask are in Unit 26 in the back by the radio, there are also 3 with the c-collars, and two behind the driver seat.

The N-95 mask – working on getting them fit tested.

During the COVID-19 pandemic - if we get a call, dispatch is verifying information if patient has the coronavirus.

Fire Calls were read from 3.16.20 to 4.20.20

City Liaison:

Jay Christensen: Wanted to say thank you for what we are doing and how we are handling calls/situations during COVID-19.

Gene Gettys: Thanked the Department for finding ways to continue our training and meetings during COVID-19.

Good for the Department:

Nothing to report

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 5.18.20 (Zoom Meeting)

Meeting was called to order by President Tim Pederson. 27 members were present. Minutes were read by Secretary Connie Miller from the 4.20.20 meeting. Motion to approve the minutes was given by 1st Assistant Chief Tom Butler and 2nd by 2nd Captain Chad Kroger. All were in favor of motion, motion was carried.

Applications and Resignations:

No new applications or resignations at this time.

Chief Roger Bissen:

Fire Fighter 1 and all other testing is suspended until June 14th

Mid-Year was canceled again

Any questions in regards to responding to calls during COVID-19 – no questions were asked.

Remember to use common sense and keep your distance - 6 feet

I.D. cards – for those that sent Chief Roger a photo there was an issue with how the picture was downloaded as well as the size of the file. If you sent a picture to Chief Roger please resend and if you have questions – let me know.

Unit 34 and Unit 29 the hydrant wrench sets were not working – new ones have been ordered.

Remember to check that the equipment is working during checking the trucks.

In regards to the Race Track, Chief Roger talked to Doug and he is aiming for June 6th for racing – with that there will be possible training, but that is still TBD. Gene Gettys said that the Shelby County Speedway needs to maintain COVID-19 guidelines during this pandemic. Our bill still hasn't been paid, but before we attend any racing the bill will be paid and we will have a new contract between the Fire Department and the Speedway. One last thing in regards to the race track, if you are planning on working make sure you have the black Nomax gear for underneath your wildland.

The Memorial Day service there will be a small gathering at 10:00am at the memorial site. One person from each department will present a wreath. We will be setting up flags on Wednesday the 20th at 5:30pm and we will take down on Tuesday the 26th.

1st Assistant Chief Tom Butler:

Wanted to say thank you to the department for everything they have done and the support we have shown his family during the last couple of weeks.

2nd Assistant Chief Bruce Blum:

Nothing to Report

1st Captain Chad Butler:

Wanted to say thank you to the Honor Guard and the Fire Department in general for Charley's Funeral

2nd Captain Chad Kroger:

Nothing to Report

1st Lieutenant Jordon Sanders:

Nothing to Report – Absence

2nd Lieutenant Ryne Nelsen:

Talked to Jerry E. in regards to training in June and due to COVID-19 there will be no training in June. We are looking at doing some fire ground training and/or boat water training – possibly August 3rd, but still TBD.

Next training night will be a long night – need to focus on certain training aspects that officers have notice when responding to fire calls and on scene logistics.

3rd Lieutenant Russ Lacy:

Doctor Markham has standards typed up for COVID-19 first responders and how to handle calls
Everyone needs to be fit tested for N-95 mask,

Fire Calls were read from 4.21.2020 to 5.18.2020

Good for the Department:

Gene Gettys: we are on week 11 of COVID-19, it is not going away – with all the guidelines, first responders have to lead the way. June 1st the city “might” be opening back up, but it will be a slow opening.

Jay Christensen: appreciate what we are doing during this COVID-19 pandemic.

Mike Kolbe: thank you – community seems please with how we are doing things during COVID-19

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 6.15.20 (Zoom Meeting)

Meeting was called to order by President Tim Pederson. 30 members were present. Minutes were read by Secretary Connie Miller from the 5.18.20 meeting. Motion to approve the minutes was given by 1st Lieutenant Jordon Sanders and 2nd by Justin Schechinger. All were in favor of motion, motion was carried.

Applications and Resignations:

No new applications or resignations at this time.

Chief Roger Bissen:

There have been several new cases of COVID-19 in Shelby County, so we will continue with Zoom Meeting until further notice.

Jackie from Heartland Family Service was planning on coming to tonight meeting, but due to the change in the meeting she will try again at a different time.

The Fire Service Training Bureau has begun to open things back up for field training and classes; that includes Firefighter 1 class. Chief Roger Bissen talked to Chris Bylund to get a hold of everyone to figure out a time to go over schedule and other items pertaining to the Firefighter 1 class.

The Iowa Firefighter Association is having a meeting on June 27th.

Racing season has starting- we are currently two nights down.

Agriland FS got the fuel bid so we will be getting thing updated with that.

City Recognition (that was supposed to be March 20th) the departments got together and are taking out the employees for lunch or dinner – ours meal was supposed to be tonight, but we got a gift card to use for our next meeting where we are all together.

1st Assistant Chief Tom Butler:

Nothing to Report

2nd Assistant Chief Bruce Blum:

Thank you to everyone for how you are handling calls during COVID-19

1st Captain Chad Butler:

Nothing to Report

2nd Captain Chad Kroger:

Races have started, need people to sign up.

Also after the N-95 mask fit test on Wednesday the 17th – if you are planning on working the races please come down and go through truck 29 to get familiar with the setup for races.

1st Lieutenant Jordon Sanders:

When responding to calls, you can use a regular surgical mask and if you don't soil it you can keep using it.

2nd Lieutenant Ryne Nelsen:

As of right now everything is a go with training for next month with PRI.

3rd Lieutenant Russ Lacy:

My truck committee needs to get together this week and go over our truck – hasn't been done for a while.

Surgical mask are in 33 & 26; working on more N-95 fit testing on Wednesday @7:00pm down at the Fire Hall.

There are gowns in the trauma bag on 33.

Fire Calls were read from 5.19.20 to 6.15.20

Good for the Department:

Will there be Figure 8 races this year? Chief Roger Bissen has heard nothing from the Fair. The Fair this year has been modified; unsure what that mean at this time.

Jacob Hazen looked on the website and the Figure 8 races are canceled for June 19th.

Gene Gettys:

Due to COVID-19 the city was unable to have a recognition party for the employees of the city – due to that each department is getting money to spend on a meal. Thank you for getting the minutes posted to the website. The month of July the city is proceeding with the bond for the truck and SCBA's. Good Job to Chief Roger Bissen for the quick adjustment for the Zoom meeting due to the raise in COVID-19 cases in Shelby County.

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Board Meeting 7.13.2020

Members Present:

Chief Roger Bissen	2 nd Lieutenant Ryne Nelsen
1 st Assistant Chief Tom Butler	3 rd Lieutenant Russ Lacy
2 nd Assistant Chief Bruce Blum	President Tim Pederson
1 st Captain Chad Butler	Secretary Connie Miller
2 nd Captain Chad Kroger	Treasurer Kristi Pederson
1 st Lieutenant Jordon Sanders	Board Member Mike Kienast
	Board Member Justin Schechinger

Board Meeting was called to order by Tim Pederson. Minutes were read from the Board Meeting from April (4.13.20). No corrections were made – motion to approve the minutes was given by 1st Assistant Chief Tom Butler and 2nd by 1st Lieutenant Jordon Sanders.

Chief Roger Bissen:

Unit 32 replacement:

Going through the formalities right now with the funding – Chief Roger is thinking middle of September for the final funding agreement.

Trust Money:

The trust money from the Hansen Trust and the Allen Trust we did purchase the cemetery flags and two new flags for the ladder truck – 1st is in the green bag on 33 and the 2nd is in a box in the office. 1st Lieutenant Jordon Sanders asked if they were weighted at the end. Chief Roger said no, but they are made out of a heavier material.

Firefighter One:

We are looking at starting up FF1 class again in the middle of November.

1st Assistant Chief Tom Butler:

Getting some complaints from the new members that are getting left at the station for fire calls – we need to get them on a truck, get them more involved, or they are going to lose interest. An idea was the new members can always take 29 if not being used for a call, if they are not comfortable driving a truck by themselves.

2nd Assistant Bruce Blum:

Went over the truck proposal again – there were changes and discussion about items for the truck – some items that were discussed include: (Bruce withheld his comment on any changes)

- Having SCBA's in the cab for a possible "clean cab" situation and if that is now regulated - as for now it is up to the department.
- HAAS Alert System – Collision Mitigation
- Scene lights – do they require a generator? As of right now they are all 12 volts.
- Discussion about the foam system vs. the Ultra High-Pressure System.
 - Discussion about price, what would be better for the truck set-up – in the end we asked if Bruce could put that into the specks to see what it would look like.

1st Captain Chad Butler:

August 8th and 9th will be water rescue training (the 8th will be shore and the 9th will be water training) TacMed training when should we do that? – There was discussion about the how, what and the details that should be applied to that training – nothing has been decided at this moment.

2nd Captain Chad Kroger:

Nothing to Report

1st Lieutenant Jordon Sanders:

Nothing to Report

2nd Lieutenant Ryne Nelsen:

Asked about the Training Bureau props – Chief Roger hasn't heard anything yet. Talked to some of Defiance fire members and they have some new members that would like to join our Fire Fighter One class – is that a possibility? Chief Roger said yes due to the class has to start over.

3rd Lieutenant Russ Lacy:

Nothing to Report

Board Member Mike Kienast:

Nothing to Report

Board Member Justin Schechinger:

Westphalia Fire department got new jaws, they have had training on them with Chad Butler, but are still new to them. An option – when we train next on excruciation could the fire department invite Westphalia; also with Shelby Fire Department having new paratex maybe we can do a county wide training.

Other Business:

President Tim Pederson mention that the door by the HazMat trailer was partly open – please make sure that the truck bay doors are being shut all the way and the doors are being locked.

There was a question that was raised in regards to having another “special” board meeting to finalize the new truck – Chief Roger said “we can after the bond agreement has been signed”

2nd Assistant Chief Bruce wanted to know if the Open House Committee should keep planning – not sure what the county will look like in the next few months? We can cancel the Open House 3 weeks prior to the date if need be. Open House will be October 4th.

2nd Quarter Attendance was reviewed

Submitted By,
Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 7.20.20 (Zoom Meeting)

Meeting was called to order by President Tim Pederson. 27 members were present. Minutes were read by Secretary Connie Miller from the 6.15.20 meeting. Motion to approve the minutes was given by 1st Assistant Chief Tom Butler and 2nd by Richard Petersen. All were in favor of motion, motion was carried.

Applications and Resignation:

Application for Matt Worthey was read by President Tim Pederson. Application still needed two signatures.

Chief Roger Bissen:

Since we are still having Zoom meetings the officers still need to get their truck committees together. Good Job at the recent calls.

Ladder 28's waterway didn't get shut and leaked – make sure we are looking over the trucks after calls and during the meet ups of truck committees.

Jackie from Family Heritage is waiting to talk to the department when she can meet us face-to-face. Fire Fighter 1 class is starting again on November 3rd.

All state wide meeting and conventions have been canceled. NATA Fire School will be making modifications, but are unsure of what those modifications will be.

The fire department is now getting fuel from FS Agriland – the cards have been updated in the trucks. Tri-Country Board meeting will be July 28th via Zoom Meeting.

There was an eye glass kit that was found – please if you have an eye glass kit look to see if you are missing yours.

1st Assistant Chief Tom Butler:

Nothing to Report

2nd Assistant Chief Bruce Blum:

Again Truck Committee need to get together – when going through the trucks make sure everything is working and in good shape.

1st Captain Chad Butler:

Good Job everyone on the water/rope rescue call. However, we need to familiarize ourselves with the equipment.

2nd Captain Chad Kroger:

The races are going good – there are still empty spots on the schedule; so please sign up.

Please use “I am Responding” even if you're not going to make it to the call.

When will we meet again? There are some members that are missing equipment/gear. Chief Roger Bissen was unsure at this time, but that is something that can be gone over when you meet with your truck committee.

1st Lieutenant Jordon Sanders:

Absence – Nothing to Report

2nd Lieutenant Ryne Nelsen:

Good Job everyone on the recent calls

Water Rescue training is August 8th and 9th.

2nd Captain Chad Kroger has a truck to use for extrication training – when could we do that training?

Nothing was decided at this time.

Big Rig Training right now is schedule for November 28th, 2020.

3rd Lieutenant Russ Lacy:

Nothing to Report

Other Business:

Fire Calls were read 6.15.2020 – 7.20.2020

Good for the Department:

Gene Gettys: Hats off to all that you do and adapting/responding during this pandemic.

City Updates: The Bond might be for higher amount this is due to outstanding bonds – didn't want you to get confused.

Just as the Iowa Firefighter Association events are getting canceled the same goes for City Events.

Jay Christensen: Very appreciate everything that is being done during the COVID-19 pandemic.

Submitted By,

Connie Miller – Secretary

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1 st Assistant Chief Tom Butler	3 rd Lieutenant Russ Lacy
2 nd Assistant Chief Bruce Blum	President Tim Pederson
1 st Captain Chad Butler	Secretary Connie Miller
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We are looking at starting up FF1 class again in the middle of November.

1st Assistant Chief Tom Butler:

Getting some complaints from the new members that are getting left at the station for fire calls – we need to get them on a truck, get them more involved, or they are going to lose interest. An idea was the new members can always take 29 if not being used for a call, if they are not comfortable driving a truck by themselves.

2nd Assistant Bruce Blum:

Went over the truck proposal again – there were changes and discussion about items for the truck – some items that were discussed include: (Bruce withheld his comment on any changes)

- Having SCBA's in the cab for a possible "clean cab" situation and if that is now regulated - as for now it is up to the department.
- HAAS Alert System – Collision Mitigation
- Scene lights – do they require a generator? As of right now they are all 12 volts.
- Discussion about the foam system vs. the Ultra High-Pressure System.
 - Discussion about price, what would be better for the truck set-up – in the end we asked if Bruce could put that into the specks to see what it would look like.

1st Captain Chad Butler:

August 8th and 9th will be water rescue training (the 8th will be shore and the 9th will be water training) TacMed training when should we do that? – There was discussion about the how, what and the details that should be applied to that training – nothing has been decided at this moment.

2nd Captain Chad Kroger:

Nothing to Report

1st Lieutenant Jordon Sanders:

Nothing to Report

2nd Lieutenant Ryne Nelsen:

Asked about the Training Bureau props – Chief Roger hasn't heard anything yet. Talked to some of Defiance fire members and they have some new members that would like to join our Fire Fighter One class – is that a possibility? Chief Roger said yes due to the class has to start over.

3rd Lieutenant Russ Lacy:

Nothing to Report

Board Member Mike Kienast:

Nothing to Report

Board Member Justin Schechinger:

Westphalia Fire department got new jaws, they have had training on them with Chad Butler, but are still new to them. An option – when we train next on excruciation could the fire department invite Westphalia; also with Shelby Fire Department having new paratex maybe we can do a county wide training.

Other Business:

President Tim Pederson mention that the door by the HazMat trailer was partly open – please make sure that the truck bay doors are being shut all the way and the doors are being locked.

There was a question that was raised in regards to having another “special” board meeting to finalize the new truck – Chief Roger said “we can after the bond agreement has been signed”

2nd Assistant Chief Bruce wanted to know if the Open House Committee should keep planning – not sure what the county will look like in the next few months? We can cancel the Open House 3 weeks prior to the date if need be. Open House will be October 4th.

2nd Quarter Attendance was reviewed

Submitted By,
Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 7.20.20 (Zoom Meeting)

Meeting was called to order by President Tim Pederson. 27 members were present. Minutes were read by Secretary Connie Miller from the 6.15.20 meeting. Motion to approve the minutes was given by 1st Assistant Chief Tom Butler and 2nd by Richard Petersen. All were in favor of motion, motion was carried.

Applications and Resignation:

Application for Matt Worthey was read by President Tim Pederson. Application still needed two signatures.

Chief Roger Bissen:

Since we are still having Zoom meetings the officers still need to get their truck committees together. Good Job at the recent calls.

Ladder 28's waterway didn't get shut and leaked – make sure we are looking over the trucks after calls and during the meet ups of truck committees.

Jackie from Family Heritage is waiting to talk to the department when she can meet us face-to-face. Fire Fighter 1 class is starting again on November 3rd.

All state wide meeting and conventions have been canceled. NATA Fire School will be making modifications, but are unsure of what those modifications will be.

The fire department is now getting fuel from FS Agriland – the cards have been updated in the trucks. Tri-Country Board meeting will be July 28th via Zoom Meeting.

There was an eye glass kit that was found – please if you have an eye glass kit look to see if you are missing yours.

1st Assistant Chief Tom Butler:

Nothing to Report

2nd Assistant Chief Bruce Blum:

Again Truck Committee need to get together – when going through the trucks make sure everything is working and in good shape.

1st Captain Chad Butler:

Good Job everyone on the water/rope rescue call. However, we need to familiarize ourselves with the equipment.

2nd Captain Chad Kroger:

The races are going good – there are still empty spots on the schedule; so please sign up.

Please use “I am Responding” even if you're not going to make it to the call.

When will we meet again? There are some members that are missing equipment/gear. Chief Roger Bissen was unsure at this time, but that is something that can be gone over when you meet with your truck committee.

1st Lieutenant Jordon Sanders:

Absence – Nothing to Report

2nd Lieutenant Ryne Nelsen:

Good Job everyone on the recent calls

Water Rescue training is August 8th and 9th.

2nd Captain Chad Kroger has a truck to use for extrication training – when could we do that training?

Nothing was decided at this time.

Big Rig Training right now is schedule for November 28th, 2020.

3rd Lieutenant Russ Lacy:

Nothing to Report

Other Business:

Fire Calls were read 6.15.2020 – 7.20.2020

Good for the Department:

Gene Gettys: Hats off to all that you do and adapting/responding during this pandemic.

City Updates: The Bond might be for higher amount this is due to outstanding bonds – didn't want you to get confused.

Just as the Iowa Firefighter Association events are getting canceled the same goes for City Events.

Jay Christensen: Very appreciate everything that is being done during the COVID-19 pandemic.

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 8.17.20

Meeting was called to order by President Tim Pederson. 30 members were present, with one being excused by Chief Roger Bissen. Minutes were read by Secretary Connie Miller from the 7.20.20 meeting. Motion to approve the minutes was given by Allison Taylor and 2nd by Kyle Miller. All were in favor of motion, motion was carried.

Applications and Resignations:

The department needed to vote of application that was read at the 7.20.20 meeting for Matt Worthey. There was a secret ballot and the department voted yes.

Chief Roger Bissen:

- Make that you are checking your gear – make sure everything is there, it is working, and it is in good shape. If you are missing anything or something is broken or doesn't work please let an officer know.
- Jordon Sanders is resigning from the Lieutenant Position due to his position at EMA, so that position will be open. If you are interested, please let Chief Roger Bissen know.
- September 19th there will be practical skills testing for the Training Bureau at the Fire Hall. Just wanted you to be aware.
- Received an email from Robin Butler requesting a leave of absence from the fire department.

1st Assistant Chief Tom Butler:

- Nothing to Report

2nd Assistant Chief Bruce Blum:

- Nothing to Report

1st Captain Chad Butler:

- Thank you everyone for coming to the water/rope rescue class.

2nd Captain Chad Kroger:

- Races are going well – keep up a good work
- Could we get a new design for the T-Shirts (people have been asking)? Chief Roger Bissen mention that we do have the gray shirts with Harlan Fire Department on it that is a different design from the blue, but he would like to keep the blue shirts the same design.

2nd Lieutenant Ryne Nelsen:

- Nothing to Report

3rd Lieutenant Russ Lacy:

- There are still some EMT's that need to get the online training done – please get that done as soon as you can
- Good job on the recent calls that we have had. The CPR call that we had on 7th St. – everyone did a good job on that call but found out that patient was taken off life support.
- Cubs Scouts came down to the fire hall for a tour and everything went well with that – thank you to everyone that helped with that.

Other Business:

- Jackie from Family Heritage came and talked to the Fire Department about additional coverage for medical needs.
- Kyle Miller mention that there was an Air Pack hose that was not connected – make sure we are checking all things when going through trucks and when putting air packs back to together after filling the tanks.
- A thank you letter was read by Tim Pederson that was from Dan and Shirley Grote
- Fire Calls were read

Good for the Department:

- Terry Jacobsen mention that the MDA Fill the Boot, there is a sign-up sheet right outside the officers office; please sign up.
- *Gene Gettys:*
 - *Welcome Matt to the department – good to see the team growing*
 - *School is starting and there are measures in place to help prevent the spread of COVID, so let make sure we are all doing our parts*
 - *Awesome work with the Storm cleanup – thanks everyone*
- *Jay Christensen:*
 - *Want to reiterate what Gene has said*

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Connie Miller – Secretary

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- Received an email from Robin Butler requesting a leave of absence from the fire department.

1st Assistant Chief Tom Butler:

- Nothing to Report

2nd Assistant Chief Bruce Blum:

- Nothing to Report

1st Captain Chad Butler:

- Thank you everyone for coming to the water/rope rescue class.

2nd Captain Chad Kroger:

- Races are going well – keep up a good work
- Could we get a new design for the T-Shirts (people have been asking)? Chief Roger Bissen mention that we do have the gray shirts with Harlan Fire Department on it that is a different design from the blue, but he would like to keep the blue shirts the same design.

2nd Lieutenant Ryne Nelsen:

- Nothing to Report

3rd Lieutenant Russ Lacy:

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- Good job on the recent calls that we have had. The CPR call that we had on 7th St. – everyone did a good job on that call but found out that patient was taken off life support.
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 - *School is starting and there are measures in place to help prevent the spread of COVID, so let make sure we are all doing our parts*
 - *Awesome work with the Storm cleanup – thanks everyone*
- *Jay Christensen:*
 - *Want to reiterate what Gene has said*

Submitted By,
Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 9.21.20

Meeting was called to order by President Tim Pederson. 26 members were present, with 5 being excused by Chief Roger Bissen. Minutes were read by Treasurer Kristi Pederson (Secretary Connie Miller was absent) from the 8.17.20 meeting. Motion to approve the minutes was given by 2nd Captain Chad Kroger and 2nd by 1st Lieutenant Ryne Nelsen. All were in favor of motion, motion was carried.

Applications and Resignations:

Application for Jackie Weisenborn was read by President Tim Pederson. Application will need to be table for 30 days due to age.

Chief Roger Bissen:

- 31 is missing a 2 ½ by 5" adaptor from the hydrant bag; as well as, a 2 ½ gated valve.
- Fire Prevention week is October 4th through the 10th. Monday the 5th the Catholic school we need 2 people from 8:30 – 11:00. We need people for Tuesday and Wednesday for the Primary and Intermediate Schools as well as Thursday and Friday for station tours, let Chief Roger know if you are available. The parade in Atlantic has been cancelled.
- Fit Testing will be October 19th (meeting night). MES will be here doing the testing. Let Chief Roger know a time you can be here.
- October 16th through the 19th the Fire Simulator will be here. Plan on a class in Harlan for October 17th.
- We are restarting Fire Fighter One class on November 3rd.
- There was discussion about starting the Battalion groups again or even add some group photos on the wall.

1st Assistant Chief Tom Butler:

- When fit testing for the mask make sure your face is shaved, if not you will fail.

2nd Assistant Chief Bruce Blum:

- Need to change the Facebook page to the Association

1st Captain Chad Butler:

- Nothing to Report

2nd Captain Chad Kroger:

- Last weekend for the races – thanks everyone who has signed up. Tiny Lund is Friday and Saturday night.
Idea about putting members of the department on the Facebook page during Fire Prevention Week – Could be a good PR.
- Found air pack that was low on 34 – labeled it. Going to watch it to make sure its not leaking.

1st Lieutenant Ryne Nelsen:

- September 28th there will be Helicopter landing zone training at 5:00pm. Please meet at the station at 4:45pm.
- October 24th and 25th there will be rope rescue and confined space training.
- In October, Shelby fire department wants to do a para-tek class. There is not date set yet. Chad will be teaching and will let us know the date.

- November 28th there will be Big Rig Rescue training in Avoca – it will only be a one day training.
- EMA is redoing the saw team for the county - Ryne will oversee it, will be using the old mobile command truck. Will have a meeting soon, let 1st Lieutenant Ryne Nelsen know if you are interested in joining.

2nd Lieutenant Russ Lacy:

- Medical bags need to be put back on the correct trucks – EMTs double check bags after calls.
- HazMat symposium will be online this year in November.

3rd Lieutenant Justin Schechinger:

- There are new helmets that meet the NFPA standards that have bigger borks on them, so you don't have wear eye protection with them.
- If anybody needs anything for equipment please let Justin know.

Other Business:

- Make sure to write truck issues on the board – something broken or missing.

Good for the Department:

- President Tim Pederson read a thank you from the Boy Scouts Pack 249, Den 2

Submitted By,
Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 9.21.20

Meeting was called to order by President Tim Pederson. 26 members were present, with 5 being excused by Chief Roger Bissen. Minutes were read by Treasurer Kristi Pederson (Secretary Connie Miller was absent) from the 8.17.20 meeting. Motion to approve the minutes was given by 2nd Captain Chad Kroger and 2nd by 1st Lieutenant Ryne Nelsen. All were in favor of motion, motion was carried.

Applications and Resignations:

Application for Jackie Weisenborn was read by President Tim Pederson. Application will need to be table for 30 days due to age.

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- We are restarting Fire Fighter One class on November 3rd.
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1st Assistant Chief Tom Butler:

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2nd Assistant Chief Bruce Blum:

- Need to change the Facebook page to the Association

1st Captain Chad Butler:

- Nothing to Report

2nd Captain Chad Kroger:

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Idea about putting members of the department on the Facebook page during Fire Prevention Week – Could be a good PR.
- Found air pack that was low on 34 – labeled it. Going to watch it to make sure its not leaking.

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- If anybody needs anything for equipment please let Justin know.

Other Business:

- Make sure to write truck issues on the board – something broken or missing.

Good for the Department:

- President Tim Pederson read a thank you from the Boy Scouts Pack 249, Den 2

Submitted By,
Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Board Meeting 10.12.2020

Members Present:

Chief Roger Bissen

1st Assistant Chief Tom Butler

2nd Assistant Chief Bruce Blum

2nd Captain Chad Kroger

1st Lieutenant Ryne Nelsen

2nd Lieutenant Russ Lacy

3rd Lieutenant Justin Schechinger

President Tim Pederson

Secretary Connie Miller

Treasurer Kristi Pederson

Board Member Mike Kienast

Board meeting was called to order by President Tim Pederson. Minutes were read from the Board Meeting from July (7.13.20). There was one correction – motion to approve the minutes was given by 1st Lieutenant Ryne Nelsen and 2nd by 2nd Lieutenant Russ Lacy. All were in favor of motion, motion was carried.

President Tim Pederson mention about the recent audit and they will most likely be doing one every year. At an earlier board meeting, the board had discussed about doing our own audit, but since the state will be doing one every year there might not be a point to paid for our own.

Chief Roger Bissen:

- The replacement of 32 and the High-Pressure System
 - Bruce Blum took over talking about the replacement of 32 and the High-Pressure System and any questions
 - Roger wanted to look at the price for the Decon system. Bruce ask Tom if there are different brackets that are needed for the new SCBA's – Tom said no.
 - The specs will look different from original due to an exchange between a divider and 4 antennas.
 - Purchase agreement has gone through HGAC everything looked good; it now needs to be approved by the City Council which will be October 20th.
 - There was a motion by 1st Lieutenant Ryne Nelsen to approve the specs and purchase of the Interforcer Top Mount Fire Engine from Reliant Fire Apparatus. The motion was 2nd by 1st Assistant Tom Butler. 2nd Assistant Chief Bruce Blum restrained from voting. The motion was carried.
- SCBA's are order and will arrive sometime in November. Fit testing will be done on October 19th
- Showed video pertaining to a F-500 encapsulator technology – we used it on the field fire the other day. Chief Roger is pushing to use this due to the ongoing risk of cancer. Atlantic is a consignment so we can get it there.
- We need to get started on 2021 and 2022 budget. We need to go through equipment that is becoming expired; such as, gas detectors, battery power tools, and/or scene lights

1st Assistant Chief Tom Butler:

Nothing to Report

2nd Assistant Chief Bruce Blum:

We need to watch our driving going to and coming back from calls.

2nd Captain Chad Kroger:

Races are done and it was a good year

On Monday the jaws will be put back on 34

1st Lieutenant Ryne Nelsen:

Wanted to know the rules on married couples – due to fact the Ryne and Madi are officially married. 2nd Assistant Chief Bruce Blum stated “they are not allowed in the same truck per our protocols”; Chief Roger will put that on his report for Monday’s night meeting.

What are the rules when it comes to the officer seat on a call? Chief Roger explain that if the truck is ready go with a Lieutenant in the Officer Seat and a Captain comes the truck needs to go and not wait for the Captain to get ready, but if a Captain and Lieutenant show at the same time the Captain should get the Officer seat before the Lieutenant.

2nd Lieutenant Russ Lacy:

EMA is wanting to put on an EMR class and wanting to get an idea of numbers. Proximately it will be a 2-month class, the cost would be around \$800.00. More details will come. Let Russ know if you are interested.

3rd Lieutenant Justin Schechinger:

Good job at the call yesterday

If anybody has an extra charger please give to Justin – there are more pagers vs. chargers

Board Member Mike Kienast:

Nothing to Report

Other Business:

The board was questioning winter party and if we should still have it. It is something that we need to start thinking about. If canceled, we will still do Fire Fighter of the Year.

The Comm Center will be updating their system at the end of the month; this will include call reports, text messages, and system information.

3rd Quarter Attendance was reviewed

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 10.19.2020

Meeting was called to order by President Tim Pederson. 27 members were present with 4 being excused by Chief Roger Bissen.

Lori from Public Health gave a presentation via zoom about information regarding Rabies and how-to response to a call pertaining to animals that might have rabies.

Minutes were read by Secretary Connie Miller from the 9.21.20 meeting. Motion to approve the minutes was given by Kyle Miller and 2nd by Allison Taylor. All were in favor on motion, motion was carried.

Applications and Resignations:

Application for Jackie Weisenborn needed to be voted on. There was a secret ballot and the department voted yes.

Chief Roger Bissen:

Fire Fighter 1 class is starting again – November 3rd. The classes will be held in both Harlan and Walnut and will go back and forth.

Received a message from Iowa Community Kitchen about wanting a truck on October 27th between 4:30 and 6:30pm. Waiting to hear back on if they still want it. If they do who can help with the truck? Richard, Matt, and Shawn said that they will be able to help.

Will pickup posters from the school to be judged – Allison and Kristi will help and judge the posters.

Wintertime operations/instructions will be on the board for maintaining pumps

Purchase of the new truck (replacement 32) is being voted on, on October 20th by the City Council.

1st Assistant Chief Tom Butler:

Thanked everyone for shaving and coming for the fit test. Everyone that couldn't make it, we will reschedule for another time

2nd Assistant Chief Bruce Blum:

Reminder; when driving to a fire scene you need to drive careful

1st Captain Chad Butler:

Paratech training will be moved to November; will let you know when it will be.

There was confusion on a call between whether to take 32 or 33 on a CO call. You must understand the primary hazard when deciding on what truck – for that call the primary hazard was fire so 32 would be the better truck to take.

2nd Captain Chad Kroger:

A lady gave the fire department a Yoda while delivering food during our open house. The story behind it was a kid got the Yoda for some firefighters out in California during the wildfires to lift their spirits up and the lady gave it to our fire department for him to go on a new adventure. A new mascot.

Races are done – it all went well this year.

The jaws that were on 29 are back on 34

Good job to everyone on calls

1st Lieutenant Ryne Nelsen:

Rope Rescue Training will be October 24th and 25th

Big Rig Rescue Training will be November 28th

Winter Fire School is February 27th

2nd Lieutenant Russ Lacy:

EMA is interested in having an EMR class – if there anyone that is interested please let Russ know. So far Justin, Madi, Ryne, and Kristi are interested.

For Image Trend reporting there is a new form for EMT's to fill out

Trauma bag on 33 is now orange to match the trauma bag on 26

3rd Lieutenant Justin Schechinger:

If there is missing equipment or broken please keep track on the board and let Justin know

Fuel for the small tanks – will start to tag to keep track on how old the fuel is

Future Tool – portable tool saw, battery operated. We can demo it and see if it works, if it does work for what we need it for then we can have the tool donated.

Other Business:

Fire calls were read from 9.24.20 to 10.19.20

Good for the Department:

Richard Petersen mention that the Bucksnot is doing a bonfire on October 24th and wanted to see if anyone could bring a truck to it @3:00pm. If you can please let Richard know

We responded to a call where we had to search for a woman along the river - the status on the woman is, she is alive

Patrick Gaul brought up about the gator trailer and how the axel might be bending

Allison Taylor mention if there can be better reminders about training and when it will be

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 11.16.2020 (Zoom Meeting)

Meeting was called to order by President Tim Pederson. 32 members were present for Zoom meeting. Minutes were read by Secretary Connie Miller from 10.19.20 meeting. Motion to approve the minutes was given by 2nd Lieutenant Russ Lacy and 2nd by 3rd Lieutenant Justin Schechinger. All were in favor of motion, motion was carried.

Applications and Resignations:

There were no new applications and/or resignations at this time.

Chief Roger Bissen:

Fire Fighter One class had to go to Zoom classes due to the raise in COVID cases. Walnut had some issues, so Chief Roger will be working with them and other departments to make sure everyone is able to view the zoom class.

Kimballton is looking to do a live house-training burn – inviting only a few from each department due to COVID. Fire Fighter One students are not included in the invite due to them not being trained yet in that area – Please let Chief Roger know if you are interested in attending.

The replacement of 32 has been ordered

New SCBA's have arrived. They are being sorted and added into inventory and will be in service after the December training – if you still need fit tested for the new mask please let Chief Roger know.

Starting to use the calendar on I Am Responding – so you will start seeing events on the app, still learning the system.

Reminder:

Allison and Kristi to come down to the Fire Hall to look at the Posters

Drain pumps for wintertime

This meeting is the end of the fiscal year for the department

1st Assistant Chief Tom Butler:

RIT pack will be updated with the new equipment.

We need to get the members that still need fit tested for the mask to get that done as soon as possible.

2nd Assistant Chief Bruce Blum:

Nothing to Report

1st Captain Chad Butler:

There will be Online Training for Tri-County Board. Right now, it is more gear towards continuing education, but that could change and if things go well it might be something that the county wants to invest in.

Thanks everyone that showed up for Rope Rescue and Confine Space Training; as well as, Paratech training.

2nd Captain Chad Kroger:

Nothing to Report

1st Lieutenant Ryne Nelsen:

Due to the raise in COVID cases are we still doing trainings in person? Chief Roger said yes for December for the new SCBA's, but that could change base on COVID cases and the regulation regarding COVID, and that also goes for future trainings.

November 28th, we had scheduled a training for Big Rig Rescue with Avoca. After talking with Drew, the Avoca Chief, not sure if that is still happening due to COVID in Avoca. Mention about doing the training on our own, just need to make sure we have the equipment that is required for training. Ryne will work on that.

2nd Lieutenant Russ Lacy:

Updated protocols are in the office for EMT's – 2021 follows the 2018 protocols; there are updates pertaining to Narcan usage and Pediatric poisoning

Adult EpiPen's are new and different from the previous one, so EMT's make sure that you come and check those out

AED is back into service on 33

3rd Lieutenant Justin Schechinger:

Cautious when driving trucks

When going through trucks with your truck committee look to make sure the right equipment is on the truck; as well as, selves or any other equipment is in good working order. There were some selves on the back on 34 that were not in the right position due to possible driving issues.

If you are having issues with your pager and/or charger please let Justin know – it might need to be sent out for repairs.

Also, will work on the inventory for the new mask for the new SCBA's

Other Business:

Fire Calls were read from 10.24.20 to 11.16.20

Good for the Department:

City:

Mike Kolbe:

- Had a question pertaining to when the departments fiscal year ends and why it is set up like that. Chief Roger said that is has been that way for years and it works to make sure the members get there checks before the year end.
- In the past years the Fire Department has brought down Santa to the square in a fire truck - does that fall on the department or the Association for liability issues? Chief Roger discussed that he believes it falls under the department due to using the trucks; as well as, community involvement.

Gene Gettys:

- There are updates with COVID protocols that keep changing.
- If you are uncertain of protocols and/or situations – good rule, mask up and stay home

Submitted By,
Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Special End of Year Board Meeting 12.14.20

Members:

Chief Roger Bissen	2 nd Lieutenant Russ Lacy
1 st Assistant Chief Tom Butler	3 rd Lieutenant Justin Schechinger
2 nd Assistant Chief Bruce Blum	President Tim Pederson
1 st Captain Chad Butler	Secretary Connie Miller
2 nd Captain Chad Kroger	Treasurer Kristi Pederson
1 st Lieutenant Ryne Nelsen	Board Member Mike Kienast

Board Meeting was called to order by President Tim Pederson. Minutes were read from the Board Meeting from October (10.12.20). Motion to approve the minutes was given by 1st Assistant Chief Tom Butler and 2nd by 2nd Captain Chad Kroger. All were in favor of motion, motion was carried.

Chief Roger Bissen:

Replacement of Unit 32 details were reviewed

- Equipment was ordered due to there being a price increased in January. We are under budget, so we can use that money to buy more equipment after the beginning of the year. 1st Lieutenant Ryne mention about getting new thermal imagers – Chief Roger will make note of that.

Budget items for 2021 and 2021 (starting July 1st)

- Sale of Unit 32 for income – sending out feelers for possible buyers
- Waiting on a price quote for a Security System for the Fire Hall
- Portable Scene lights
- Battery powered tools (DeWalt / Milwaukee)
- K12 arrived last Thursday – that came in under budget; we can use money for battery powered K12 as an option.
- Replacement of pagers

Utilizing 8/10 accounts (savings) to help with money when we need something.

Send in nomination for Fire Fighter of the Year with a description on why you think they deserve it.

1st Assistant Chief Tom Butler:

Nothing to Report

2nd Assistant Chief Bruce Blum:

Thanks to everyone for everything you have done throughout the year

1st Captain Chad Butler:

FF1 classes this week are they both skills night? Chief Roger confirmed, yes

It was talked about at the October Board Meeting of the F500 Encapsulator. It was used on a car fire in Shelby and worked good for that as well. So, all around looking like something to invest it.

2nd Captain Chad Kroger:

Nothing to Report

1st Lieutenant Ryne Nelsen:

At some point all the officers need to get together for 2021 training schedule. Also need to talk about props that might be needed for FF1 class.

2nd Lieutenant Russ Lacy:

Zach Jensen is working on getting his EMR through the Airforce – just needs approval from the national registry.

Have not received any more details about the EMR class that the EMA was looking at putting on.

3rd Lieutenant Justin Schechinger:

There is a Hatchet saw in the equipment room what is the plan for that tool?

Logan Butler has a charger for that tool and said that he will donate it to the fire department
The plan is for the Hatchet saw to go on 34, but we need to buy another battery and chain.

Board Member Mike Kienast:

Nothing to Report

Good for the Board:

We did adopt a family – the family we got was through the school.

Officers when you come to pick up your checks please plan on doing your review at that time – so plan a little extra time.

Submitted By,
Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Meeting Minutes 12.21.2020 (Zoom Meeting)

Meeting was called to order by President Tim Pederson. Minutes were read by Secretary Connie Miller from 11.16.20 meeting. Motion to approve the minutes was given by 2nd Assistant Chief Bruce Blum and 2nd by Richard Petersen. All were in favor of motion, motion was carried. Secretary Connie Miller also read the Board Minutes from 12.14.20.

The positions for President, Secretary, Treasurer, 2-year term Board Member, and 1-year term Board Member were voted on at the 12.7.20 training night due to COVID and not having an in-person meeting on 12.21.20. The voting was done by secret ballot and through text messages (for members that could not make the training). President Tim Pederson and Board Member Mike Kienast tallied up the ballots and the 2021 selections were as followed:

President: Tim Pederson
Secretary: Connie Miller
Treasurer: Madi Doonan
2-year term Board Member: Richard Petersen
1-year term Board Member: Zach Jensen

Applications and Resignations:

There were not new applications and/or resignations at this time.

Chief Roger Bissen:

When it came to this year voting on officers for 2021 Chief Roger has some concerns with how it was handled which will be talked about later.

Fire Prevention Posters still need to be judged – Allison and Kristi could you please get that done as soon as possible.

Fire Fighter of the year needs to be voted on – please do so by December 31st

Continue to drain pumps after every call – and make sure you are draining properly.

When plugging in the gas detectors – wait for the light to come on

When call to lift assist – if you are not an EMT or a member of the board please do not respond to those calls. Chief Roger is working with the Comm Center to make sure those calls are coming across as “Harlan Fire & Rescue.”

COVID vaccine is now available to First Responders – 6 members have signed up to get the vaccine; there are still 4 open spots, please let Chief Roger if know if you would like to get the vaccine. If you have gotten the vaccine somewhere else – let Chief Roger know that information.

End of January, beginning of February there will be a control burn for a house in Tennent. This burn will be a training burn and will fall in with the Fire Fighter 1 class.

Fire Checks are in, please come and get those when you have a chance. There will no longer be a \$90.00 payback that will need to be done for this year.

1st Assistant Chief Tom Butler:

Nothing to Report

2nd Assistant Chief Bruce Blum:

Thanks everyone for a good year and everything that you do.

1st Captain Chad Butler:

Nothing to Report

2nd Captain Chad Kroger:

Nothing to Report

1st Lieutenant Ryne Nelsen:

Need to look at training for the year of 2021.

There is a grant – the Community Foundation Grant that we might be interested in.

Chief Roger has already looked into that Grant

2nd Lieutenant Russ Lacy:

Good Job everyone this year

CPR classes are starting up again in January on Saturday, please sign up for a Saturday

3rd Lieutenant Justin Schechinger:

Anybody that doesn't have wildland gear or if anybody is having issues with their pagers, please let Justin know.

Other Business:

There was some more discussion in regard to the voting process for the positions of the officers for 2021. Chief Roger didn't think that the voting was going to be done on training night. The part of the discussion was focused around the position of President and that the President was a part of counting the ballots. After some more discussion – 1st Captain Chad Butler made a motion to disregard the previous votes for the position of President and do a roll call vote. The motion was 2nd by Richard Petersen. Motion was carried. Some members had issues with voicing their vote and decided to text their vote to Chief Roger The vote for the position of President was revoted on with the tally being 12/7 in favor of Tim Pederson.

Good for the Department:

Gene Gettys – Good job working during this pandemic

Still working on the Budget

The 8/10 accounts are a good benefit for saving towards large ticket items – we are seeing the benefits & results of these accounts.

Happy Holidays

Chad Kroger mentioned to remember if you are not Fire Fighter 1 certified do not go on the first truck out on a Fire Call.

Justin Schechinger wanted to say thank you from the Westphalia Fire Department for the flag at one of their members funeral.

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.

Board Meeting 4.13.2020

Members Present:

Chief Roger Bissen	2 nd Lieutenant Ryne Nelsen
1 st Assistant Chief Tom Butler	3 rd Lieutenant Russ Lacy
2 nd Assistant Chief Bruce Blum	President Tim Pederson
1 st Captain Chad Butler	Secretary Connie Miller
2 nd Captain Chad Kroger	Treasurer Kristi Pederson
1 st Lieutenant Jordon Sanders	Board Member Mike Kienast

Board Meeting was called to order by Tim Pederson. Minutes were read from the Board Meeting in January (1.13.2020). No corrections were made – Motion to approve the minutes was given by 3rd Lieutenant Russ Lacy and 2nd by 1st Assistant Tom Butler.

Chief Roger Bissen:

Refrigerator in truck Bay:

- At the board meeting in January someone mention about moving the basement refrigerator into the truck bay next to the ice machine, so we can have cool water available without going into the meeting room. Chief Roger attended a Cancer Awareness meeting and one of the things they mention was about removing the ice machine from the truck bay due to the fact that soot, dirt, and other toxins can get into the ice machine – nothing has been decided, it is still up in the air and working out what we should do.

COVID - 19

- Responding to calls; we are doing as well as we can. Reminder to try and stay with your Battalion, but understand that sometimes that isn't possible.
- Monthly meeting will be done through zoom to keep with the social distancing and restrictions. When it comes to training we will keep doing the training videos until the restrictions are lifted.

I.D. Cards

- Chief Roger is working on getting I.D. for everyone on the department – with that he will either need a “selfie” or he will try and get in contact with Mike Kolbe about using our pictures that the newspaper took.

Engine 32

- The replacement of engine 32 has been approved in the budget and everything is still a go, but that could change due to COVID-19 – nothing has changed, just giving you a heads up.

Capital Improvement Funds

- Jane Smith brought to Chief Roger's attention about some funds that are for the fire department
- Hansen Trust for 270.00 and Allen Trust for \$2,082.00
- The board agree to use the funds to purchase a new flag for the ladder truck, and flags for cemetery markers

Fire Fighter One Class

- All training and testing has been cancelled until further notice. Chief Roger is working on rescheduling for September, but nothing is decided yet.

Race Track

- We were in line to sue Doug for money that is still owed to the fire department from last year's race season, but due to COVID – 19 everything has been put on hold.

- We will not work the races until we get paid.
- 2nd Lieutenant Ryne still wants to do training for the races, but is still up in the air for now.

1st Assistant Tom Butler:

Nothing to report

2nd Assistant Bruce Blum:

There will be a proposal for the new engine 32 at the station – please don't take, just review.

1st Captain Chad Butler:

Nothing to report

2nd Captain Chad Kroger:

Since we are not getting together for meeting nights should the officers go through their trucks or can we get the truck committee together?

Chief Roger said that the truck committee can get together since it will be less than 10 people. So the officers need to contact their truck committee and go through their trucks.

1st Lieutenant Jordon Sanders:

COVID – 19 is real, keep washing your hands and isolate if you can – the peak for Shelby County should be in 7 days

2nd Lieutenant Ryne Nelsen:

Talking with PRI about scheduling some training, but they cannot schedule anything until May 31st.

Wanted to know how Essential 7 training videos worked out? They were good and a good solution for training.

3rd Lieutenant Russ Lacy:

Would like to be more involved with future EMT's classes and practicals - it will make it easier to keep up with what they have done and help out during their testing process.

Wanted to know about Tac Med training - Chief Roger hasn't talked to anyone due to COVID – 19

When responding to Medivac Assist – we are going to keep it to three people going in.

Board Member Mike Kienast:

Nothing to report

Board Member Justin Schechinger:

Nothing to report – Absent

Attendance was reviewed for the 1st Quarter. Chief Roger will make contact with the members that were discussed.

Submitted By,

Connie Miller – Secretary

These minutes are as recorded by the Secretary and are subject to Department approval at the next regular meeting.